

# 2020-09-15 Meeting Minutes

Call to order:

Jason Salter	Present
Kelly Lindblom	
Laura Porzio	Present
Steve Churchin	
Shaffae Homayun	Present
Elaina Tupper	
Travis Gilbert	Present
Kim Hess	Present
Allen Cordy	Present

Jeff Needelman  
Ken Freighter  
Liz Machado  
Kelly Landry

1. Call to order: 6:05
2. Roll call / Introduction - See above.
- 3.
4. President's Report - None
5. Secretary's Report
  - a. Approval of the 8-18-20 Minutes - **Motion to approve - Kim. Shaffae seconds. Motion carries.**
  - b. Reminders of timelines between now and the end of the year.
6. Treasurer's Report -
  - a. \$6732.15 current balance.
  - b. Bills for approval - PO box was paid. It is due in August. \$92. Check not cashed yet.
  - c. Tax filing updates - Shaffae spoke to K. Landry and she said everything was up to date.
  - d. K Lindblom was added as third signer.
  - e. Quick Books created? Not yet. Online QB was purchased. *Shaffae will have it updated by end of next week.*
  - f. Storage units - Do an annual bill instead of monthly? **Motion to pay the storage through the end of the year as one payment - Laura. Kim seconds. Ayes carry.** *Shaffae will send check for total due through the end of the year.*

- g. Consolidation of storage units? *Not done yet. Jason and/or Shaffae will see if we can just get the combos and unit numbers from K. Landry tomorrow to work on consolidating.*

## 7. Committee Reports

- a. Envision Palo Cedro (Kelly Lindblom / Laura Porzio) -
  - i. New updates on the report - *Jason will send the final draft to the board for review as soon as the edits are done. Board will have one week to review and let Kelly know what questions they have and anything that isn't clear. Final edits will be made and the report will be made public.*
  - ii. *We will follow up with the county about the funds that are available and share the report. Jason to schedule a meeting with them for early October.*
  - iii. BOS and PC updates - Travis - Nothing new. Will look at this month.
  - iv. Grant opportunities through Parks and Rec - *We will discuss with the county when we meet with them.*
  
- b. Scholarship (Kelly Landry) - Both checks have been cashed!
  
- c. Fundraising (Show & Shine, Christmas, etc...)
  - i. PC Christmas - Jim Owen said they would do the regular donation, we could do it at Holiday and use two units for Santa and ginger bread, and he's looking forward to it.
    1. Need volunteers to help: Jason, K. Lindblom volunteered.
    2. *Covid insurance?* - Jason. Would we need handwashing stations/hand sanitizer, boxes of masks, etc?
    3. *County Health okay with our outdoor event?* Jason - Will follow up again.
    4. *Shaffae will ask Kelly for the PC Christmas info and call or email some of the vendors to see how they feel about coming.*
    5. Tentative date Dec 4th or 5th, depending on Redding Lighted Christmas Parade.
  
- d. High Speed Internet (Jason Salter) -
  - i. Elaina got a response: This is the text response i got from an acquaintance whose coworker is handling the Palo Cedro project...  
"Oh dang it, forgot to answer you back. Our side is mostly done, we are waiting on P.G.E. for power. Hopefully within this month but most likely sometime next month."
  
- e. Membership (Jason Salter / Shaffae / Allen) - Draft of letter -
  - i. *Jason sent the draft to Allen today and will send it to the board for edits as well as send membership list.*

- ii. *Shaffae is talking with Joey to get a price for the cost to mail out something.*
  - iii. Allen wants to set a revenue and total membership goal for new and old members. 60 people/businesses would be half the old list. We are currently at 36 so 60 new members would be a 200% increase. *He would like some help writing out the benefits of joining the chamber.*
  - iv. *Allen will start a group email for ideas on value proposition for the Chamber.*
  - v. *Jason will get logos on the website.*
- f. Mayor (Jason Salter, Kim, Shaffae) - Nomination info written? *The committee will meet at the feed store tomorrow at 9:15 to discuss if this is something we need/ want to do.*
8. Old Business
- a. Quarterly newsletter - none
  - b. PC calendar - none
  - c. Chamber Support - none
  - d. Chamber sign on the 44 - *Laura will get the sign letters, etc. from Stephanie at the park.*
  - e. Group meet ups in PC area - K. Lindblom - not here.
9. New Business
- a. Empty director position - Steve (November)
  - b. Nomination Committee - Nomination committee determined tonight. Looking for active members of 6 months. 2 year commitment. Must actively serve on at least one committee. *Current board members will email Jason if they'd like to continue.*
    - i. Kim
    - ii. Travis
    - iii. Shaffee
10. Public Comment - none
11. Adjournment - 7:12 **Motion to adjourn Kim. Second Shaffae.**